



## SPONSORSHIP INVITATION

### Conference venue

Old St. John Site  
Zonnekemeers, B-8000 Bruges  
Website: [www.oudsintjan.be](http://www.oudsintjan.be)

The exhibition takes place in the exhibition hall 'Witte Roos', where lunch and coffee breaks also take place. The allocation of stand spaces will depend on the date of receipt of your confirmation of participation.

### Exhibition stand space

The conference offers naked stand space, with a surface area of 6m<sup>2</sup> (i.e. 3m frontage and 2m depth).

Rate per stand space: 1,750 Euro + VAT

Stand space rental includes:

- standard electricity
- 1 table and 2 chairs
- 2 registrations (for company delegates only) offering free access to the scientific sessions

The exhibition floor plan is sent together with this Sponsorship Invitation

### Satellite symposium

Your company is offered the opportunity to benefit from the large audience present at the conference for organising a presentation / satellite symposium about your products and/or company.

Rate for a meeting room for 12.00 until 13.00 hrs: 4,400 € + VAT

### Conference bag containing all relevant conference documents

Your company will provide the conference bags (type of bag to be decided in collaboration with the Organising Committee), with the conference logo and the company logo (printed at your cost). Your company also provides notepads and pens.

Rate: 1,750 € + VAT

### Conference bag insert

Your flyer/information (max 4 pages, max size A4) will be put in the conference bag, distributed to all conference participants. The company offering the conference bags can insert an advertisement for free.

Rate: 875 € + VAT

### Advertisements – Printed matter

#### Advertisement in the Final Program

Inside full page	1,300 € + VAT
Two facing pages	2,200 € + VAT
Cover 2, 3 or 4	1,750 € + VAT



### **Signage Banners**

Your company logo can be printed on all banners indicating the different directions in the building and indicating meeting room, exhibition area, coffee and lunch area etc. In total 4 to 5 banners will be printed. Rate per banner (roll-up of 1m width and 2m height) for the duration of the conference: 1,000 € + VAT

### **Badges**

Your company can have its logo printed on all participant badges. Your company also provides the lanyards. Rate: 2,200 € + VAT

## **Catering**

### **Coffee Break**

The company sponsoring a coffee break will be mentioned in the Final Program. The company's sponsorship will also be announced on the coffee counters by means of signs during the sponsored coffee break. Companies offering the coffee can also put napkins with their company logo on the coffee tables. Rate: 1,300 € + VAT per coffee break

### **Lunch**

The company offering lunch will be mentioned in the Final Program. The company's sponsorship will also be announced on the food counters by means of signs during the sponsored lunch. Companies offering a lunch can also put napkins with their company logo on the counters. Rate: 5,250 € + VAT per lunch

### **Social Functions**

The Social Dinner taking place on 14 October and can be sponsored by one company exclusively. Please contact Medicongress for further information and rates.

## **Multimedia**

### **iPhone, iPad and Smartphone application**

All information on Homeopathy One Conference will be available on a Smartphone application (App) for iPhone and Android and to be downloaded free of charge by all (potential) participants. The company sponsoring this high-tech item will have its publicity combined with this application. Rate: 5,250 € + VAT



## General regulations

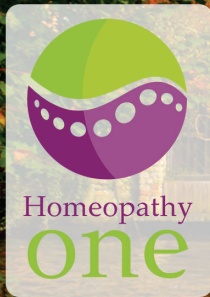
- ❑ **Exhibition Manual**

An exhibition manual with the exhibition guidelines, timing of set-up and dismantling etc. will be distributed in June 2017 to those companies having confirmed sponsorship and/or participation in the Homeopathy One Conference as exhibitors.
- ❑ **Activities with Conference participants**

All activities organized by companies involving Conference participants (also lunches etc.), are to be decided on in consultation with both the Organizing and Scientific Committees.
- ❑ **Invoicing**

All companies will receive an official invoice from MediCongress.  
All stands and sponsorship must be paid in full within 30 days after invoicing.  
The installation of a stand will only be allowed if payment in full is received by MediCongress.  
All rates are exclusive VAT (21%).
- ❑ **Cancellation Procedure**

Stand spaces that have been contracted can be cancelled within 30 days after reservation.  
Only a written cancellation will be accepted and a cancellation fee of 500 Euro will be charged.  
No cancellations are accepted after 1 July 2017 regardless of the reservation date.  
The signed Reservation Contract is binding for all parties.
- ❑ **Liability**
  - In participating in the Homeopathy One Conference with a stand, companies agree that neither the Organizing Committee nor the Conference Secretariat assume any liability whatsoever. Companies are requested to make their own arrangements in respect of insurances and organization of their stand.
  - Stands are not guarded. It is advised not to leave any valuable equipment on the stands.
  - Exhibitors shall not be entitled to any compensation should political or economic circumstances or a case of "force majeure" prevent the exhibition or the Conference being held, limit its size or modify its nature.
  - The organizers reserve the right to modify the exhibition floor plan at any time.
  - In case of the use of any special, dangerous or radioactive materials, gases etc. the written approval of MediCongress is required.
  - The organizers reserve the right to refuse admission to any person and to order the expulsion of any person whose conduct renders such a course desirable without any further statement of reasons.
  - Numbers of participants communicated by the organizers are estimations and not certainties.
  - By signing the contract for participating in the Homeopathy One Conference, exhibitors and conference participants accept the conditions as stated in this document.
  - In case of litigation the court of Ghent is in charge.



Conference in Bruges, Belgium  
13 - 15 Oct. 2017  
[www.homeopathy-one.com](http://www.homeopathy-one.com)

## RESERVATION CONTRACT

COMPANY.....

ADDRESS.....

VAT.....COMPANY ORDER N° (PO).....

BILLING ADDRESS (if different from above) .....

CONTACT PERSON.....

FUNCTION.....

PHONE.....FAX.....

E-MAIL.....@.....

I CONFIRM THE FOLLOWING RESERVATION FOR HOMEOPATHY ONE 2017

Standard stand space of 6m<sup>2</sup> at a rate of 2,000 € + VAT

I CONFIRM THE SPONSORSHIP OF:

DATE:.....SIGNATURE:.....

### GENERAL CONDITIONS

- All rates are exclusive of VAT (21%).
- Stands can only be reserved by returning the signed Reservation Contract to MediCongress.
- This Reservation Contract is binding. Stands that have been reserved can be cancelled within 30 days after reservation. Only a written cancellation will be accepted and a cancellation fee of 500 Euro will be charged. No cancellations are accepted after 1 July 2017 regardless of the reservation date.
- Sponsoring companies will receive an invoice from MediCongress a few days after their reservation.
- By signing this sponsorship contract the company agrees to pay all invoices within 30 days.
- Installation of a stand will only be allowed if payment in full is received by MediCongress.
- In the event of default of payment on the payment date stated on the invoice, an interest surcharge of 1% per commenced month will be invoiced.
- Liability: in participating in the Conference, companies agree that the Organisers as well as the Conference Secretariat do not assume any liability whatsoever. Companies are requested to make their own arrangements in respect of insurances and stand organisation.

**Please return this form duly completed and signed to MEDICONGRESS**

Organisation: **MEDICONGRESS**, Noorwegenstraat 49, 9940 Evergem, Belgium  
Phone: +32 (0)9 218 85 85 - Fax: +32 (0)9 344 40 10 - Email: [sophie@medicongress.com](mailto:sophie@medicongress.com)